

**To: All Rasmussen University Students, Faculty, and Staff**

**Date: September 29, 2026**

**RE: Consumer Information, Disclosures and 2026 Annual Security Report**

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***The information in this document is specific to the Rasmussen University Academic Unit of American Public University System.***

Consumer disclosures for the other Academic Units can be found here:

American Public University: <https://www.apu.apus.edu/aboutus/consumer-information/>

American Military University: <https://www.amu.apus.edu/aboutus/consumer-information/>

Hondros College of Nursing: <https://www.hondros.edu/about/consumer-information/>

*Notice regarding the availability of this report is sent on an annual basis to students, faculty and staff. The disclosure is also available in the following locations, for students, prospective students and employees:*

- Rasmussen Website: <https://www.rasmussen.edu/sid>
- Portal: <https://portal.rasmussen.edu/Pages/Annual-Disclosure.aspx>

*Additionally, a copy can be obtained from your Academic Advisor or Campus Executive Director. Please call, email, or stop by the campus to request a copy.*

The U.S. Department of Education requires schools that participate in awarding and distributing Title IV student financial assistance to provide important information to all students on an annual basis pursuant to the Student Right to Know and Campus Security Act (Public Law 101-542) ("Student Right to Know Act"), as amended, and other federal laws.

Rasmussen University provides written notice to each student and employee regarding the availability of this information on an annual basis. Any student can receive a paper copy of this annual report from their Academic Advisor or Campus Executive Director at any campus during normal operating hours.

The American Public University System (the System) catalog contains the following information: **Academic programs and curriculum, campus contact information, a list of administrators for each location; accreditation, licensing and approval information; and policies applicable to students. The current catalog and addendum, as well as archived catalogs and addenda are available at <https://catalog.apus.edu/rasmussen/>.** To request a printed copy of the catalog or addendum, please contact your Academic Advisor or Campus Executive Director. Accreditation, licensing and approval details are also posted at: <https://www.rasmussen.edu/degrees/accreditation>. Any student or employee with questions concerning this notice, information contained in this notice, or the information provided in the catalog should contact their Academic Advisor or Campus Executive Director.

Students **may purchase textbooks from the Academic Unit for a \$25 fee** (plus applicable taxes based on their address of record) for each textbook or e-book required for each course. A textbook opt-out policy and process is available for students who wish to purchase books from a third-party vendor on their own as detailed in the catalog. **Details of course resources and required textbooks**, including ISBN, retail price, and the fee Rasmussen University charges **is available on the Student Portal**, on the bottom of the

**schedule confirmation page** and upon request. Students who opt out should ensure they have their textbooks and e-books prior to the start of courses.

The System participates in a variety of **Financial Aid Programs** in order to assist students in paying for their postsecondary education. The System is dedicated to providing a high level of financial services to students while also complying with all state and federal requirements. Please see the “**Financial Aid at Rasmussen University**” section of the System Catalog (<https://catalog.apus.edu/rasmussen/>) for full details, including a chart which displays, “**Primary Sources of Financial Aid**”. The catalog contains important information and policies regarding the **financial aid process at Rasmussen University** and the resources available to help you make informed decisions about financing your education, including **details of grants and scholarship programs, assistance and steps in applying for federal financial aid** via the Free Application for Federal Student Aid (FAFSA)®. We encourage students to check the catalog and website regularly, as policies and procedures are reviewed and updated to with the latest information.

The Academic Unit also maintains information for your convenience on the following pages:

- **Financial Aid Student Information Guide:** <https://guides.rasmussen.edu/fa>
- **Net Price Calculator:** <https://npc.collegeboard.org/student/app/rasmussen>
- **Tuition Estimator + Financial Aid Resources** including Student **Loans, Grants, Scholarships**, and related items: <https://www.rasmussen.edu/tuition/>
- **Military Education Benefits** Guide: <https://guides.rasmussen.edu/militaryEducationBenefits/>

**Financial aid cost of attendance (COA)** is the **estimated average and reasonable cost of completing an academic year at the Rasmussen University** academic unit. An academic year usually consists of nine months (three quarters). If you do not receive financial aid, you can still use the COA to estimate your costs. The COA serves as the foundation for determining financial need as well as the amount of financial aid, including grants, scholarships, loans, and work-study that can be offered to a student. The COA can only include costs for the individual student. The Student Financial Aid Office may adjust the COA for students on a case-by-case basis to address individual, unique circumstances.

The actual charges for tuition and fees, also known as **Direct Costs**, will be different than what is reflected in the financial aid COA. That is because the COA is based on estimated averages. **Indirect Costs** are external expenses that students may incur during the academic year as part of their educational experience. These costs are **not billed to the student account**, but they are part of the Financial Aid COA.

COA figures are established through student surveys and other research and may include the components below:

- Tuition and Fees (based upon projected enrollment)
- Books, Course Materials, Supplies, and Equipment
- Living Expenses
- Personal Costs
- Transportation
- Dependent Care
- 

**View estimated Cost of Attendance Details here:** <https://www.rasmussen.edu/cost-of-attendance>

#### **State Refund Policies:**

The System may be required to comply with the following state refund policies for the return of unearned

tuition and fees or other refundable portions of costs paid to the institution:

- **Minnesota** - Minn Stat § 136A.64.1(6)(ix) and Minn Stat § 136A.65.4(9)(iv); Minn Stat § 136A.827
- **Florida** - Rule 6E-1.0032(6)(i), F.A.C.
- **Illinois** - 105 ILCS 426/35(7); Ill. Admin. Code § 1095.40(k)(3)(A) and Ill. Admin Code §1095.40(o)(2)
- **Kansas** - Kansas Statute 74-32,169 and Regulation 88-28-2
- **North Dakota** - North Dakota Statute 15-20.4-06
- **Wisconsin** - Wisc. Admin. Code § SPS 406; Wisc. Admin. Code § SPS 408; Wisc. Admin. Code § SPS 409
- **Missouri** - RSMo 173.600 through 173.619; 6 CSR 10-5.010
- **California** - Ed. Code §94909; Ed. Code §94906; Ed. Code §94911; 5 CCR §71800; 5 CCR §71716(b)

**Admissions staff, Academic Advisors and Student Financial Aid staff are available to answer questions** and provide information regarding the Academic Unit, programs, policies and financial aid availability for those who qualify.

The System has a professionally staffed **Student Financial Aid department** designed to help students apply for federal, state, and private assistance. The primary purpose of financial aid is to help students who otherwise would not be able to attend a post-secondary institution to meet the cost of higher education. **The basic responsibility for financing education lies with the student and their family. Aid is based upon documented financial need** — the difference between the cost of college and the student’s ability to pay for it. Potential costs include tuition, books, course materials, supplies, equipment, transportation, childcare costs, and living expenses (which may include food and housing). **There are three basic types of aid available to Rasmussen University students:**

- Gift aid, also known as a grant, is assistance you do not have to pay back and is usually based upon financial need.
- Employment through work-study programs may provide relevant work experience and decrease the necessity of borrowing student loans for living expenses.
- Various state and federal student loan programs.

A student must be officially accepted to the Rasmussen University academic unit in an eligible degree or certificate program as one of the eligibility requirements to receive and have financial aid disbursed to their student account. The system begins disbursing financial aid no earlier than three weeks into the term. Funds are first applied to the student’s tuition and fee charges. Any remaining funds (excess funds) are disbursed to the student or parent borrower (if applicable). All financial aid excess funds and other school refunds are delivered to students through a partnership between the System and BankMobile®. The student account will show an unpaid balance until this disbursement occurs. If the aid the student is eligible to receive does not cover the charges, a Student Payment Plan is created and can be viewed on the Student Account Center.

While each Title IV financial aid program has varying eligibility requirements the one core foundation of Title IV aid eligibility is that students must be meeting Satisfactory Academic Progress (SAP). SAP is assessed at the end of each quarter, and calculations are based on the Cumulative Grade Point Average (CGPA), Pace/Cumulative Completion Rate (CCR)—which is the pace at which a student progresses through the program—and Maximum Time Frame—which is the maximum time frame for program completion and is equal to 150% of the number of total credits required for the program. Students must achieve a minimum 2.00 CGPA for undergraduate students or 3.0 CGPA for graduate students and must meet CCR requirements and must not exceed 150% of the maximum time frame.

If a student is not meeting SAP at the end of the quarter in which they were on Financial Aid Warning, a

student may submit an appeal to have their access to financial aid reinstated based on mitigating circumstances that prevented the student from making satisfactory academic progress. Mitigating circumstances may include death of a relative, an injury or illness of the student, or other special circumstances. The appeal must be in writing and describe the mitigating circumstances that prevented the student from meeting SAP as well as what has changed in the student's situation that will allow them to make satisfactory academic progress at the next evaluation.

If a student wishes to withdraw, they need to notify their Academic Advisor, Campus Executive Director or Dean to initiate the "change of school status" process, which initiates the withdrawal and the **Return of Title IV Funds** process. Students are allowed to convey their withdrawal verbally, in writing via email or by rejecting their student schedule and indicating in the notes their desire to withdraw. The change of school status and return to title IV funds processes are initiated when a student is expelled. Information regarding institutional adjustments of tuition upon withdrawal, including the required federal refund calculation required for all students who withdraw before completing 60% of the period of instruction for which they have been charged are found in the catalog at <https://catalog.apus.edu/rasmussen/>.

While a postsecondary degree is required for many professions, **completion of a Rasmussen University degree program does not guarantee employment in any profession**. Prior to enrollment, students are responsible to affirm and be comfortable with the education, training, experience and licensing requirements for employment in their chosen field. Several degree programs require passing a background check and/or completion of required vaccinations to be eligible for enrollment. Drug testing, proof of current immunizations, and proof of current CPR certification may not be entrance or acceptance requirements for a program; however, some practicum sites may require one or more of these prior to professional practice experience. **The System catalog contains a complete list of programs, entrance requirements, tuition/fee details, institutional licensing and complete policies such as transfer of credit, background checks, immunizations, and standards of satisfactory academic progress (SAP).** Current and archived catalogs, along with catalog addenda are available upon request on campus, via your Academic Advisor and Campus Executive Director as well as online at: <https://catalog.apus.edu/rasmussen/>.

In addition to residing in the catalog, the current tuition structure sheet which lists all tuition rates and fees is included in each student's enrollment agreement.

The careers our programs are designed to prepare students for are listed on the page for each program in the System catalog. While we monitor the outcomes of our graduates for purposes of helping our academic leaders assess the quality of our programs, **we do not publish rates for individual programs unless required to by a programmatic accreditor or other agency**. For programs where that requirement exists, we publish rates on the applicable program page of our website. We encourage you to review the information posted on our website, as well as data published by federal agencies about Rasmussen University including the College Navigator at <https://nces.ed.gov/collegenavigator/> and the U.S. Department of Education College Scorecard at <https://collegescorecard.ed.gov/>.

### **General Transfer of Credit**

- The Academic Unit reserves the right to accept or deny transfer of credit based on the guidelines below.
- Transfer credit will be awarded only after the prospective student applies for admission to the Academic Unit. If the prospective student does not start at the Academic Unit, transfer credit will

be rescinded.

- Students must request their official transcripts be sent directly from the originating institution to the Academic Unit. It is the student's responsibility to ensure that all official transcripts have been received by the institution. Official transcripts can be sent electronically from the originating institution or from an approved third-party provider.

Students may request their official transcripts be emailed directly to [transcripts@rasmussen.edu](mailto:transcripts@rasmussen.edu) or mailed directly to:

Rasmussen University part of American Public University System  
Attn: Transcripts Department  
5555 96<sup>th</sup> Avenue North – Suite 100  
Brooklyn Park, MN 55443

Transcripts sent to the institution by the student, rather than directly from the originating institution, will be deemed unofficial.

- As part of the acceptance process, official and unofficial transcripts will be evaluated for transfer of credit. Students will be provided with a summary of the total number of accepted and potential transfer credits and the equivalent Academic Unit courses they will fulfill.
- Students in bachelor-completer programs will be withdrawn from the Academic Unit if official transcripts are not received by the Friday of the 13th week of enrollment.
- A student may send copies of unofficial transcripts during the initial admissions process for potential transfer credit assessment purposes only. Potential transfer credits are not final grades and are not posted to the student record. Any potential transfer credit assessed in fulfillment of a prerequisite or corequisite will be rescinded if an official transcript is not received by the Academic Unit at the time the required post-requisite course is scheduled due to curriculum sequence.
- College-level courses completed at an accredited institution of higher learning as recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA), or recognized by the American Council on Education (ACE), or the Academic Unit's predetermined course-by-course equivalencies approved by the National College Credit Recommendation Service (NCCRS) will be considered for transfer credit.
- Students must complete 33% of their program requirements at Rasmussen University, and no more than 67% may be completed via transfer credits, course waivers, and credit by examination, or other means, except as noted below.
  1. Students in the Medical Assisting, Medical Laboratory Technician, Physical Therapist Assistant\*, Radiologic Technology and Surgical Technologist programs must complete at least 50% of their program requirements at Rasmussen University, and no more than 50% may be completed via transfer credits, course waivers, credit by examination, or other means, with the exception of "completer block transfer" candidates for the Healthcare / Health Sciences Associate's Degree – Medical Assisting Specialization.
    - \* Physical Therapist Assistant students accepted through the METC Block Transfer Policy must complete at least 25% of their program requirements at Rasmussen University.
  2. Students in the Practical Nursing Diploma program must complete all Core nursing courses (PRN, NUR course prefix) at Rasmussen University. For students who start or reenroll in the Practical Nursing Diploma program on or after January 5, 2026, the only General Education course requirement that may be fulfilled through transfer credit, credit

by examination, self-directed assessment, or other means, is [ENC1101](#) English Composition.

3. Students in the Professional Nursing Associate's Degree program must complete all Core nursing courses (NUR course prefix) at Rasmussen University, excluding Core nursing courses that may be eligible for Course Waiver based on a current, unencumbered Practical Nursing/Vocational Nursing license. Only General Education course requirements may be fulfilled with transfer credit, credit by examination, self-directed assessment, or other means.
  4. Students in the Bachelor of Science in Nursing Degree program - RN to BSN entrance option must complete at least 25% of their program requirements at Rasmussen University, and no more than 75% may be completed via transfer credits, course waivers, credit by examination, self-directed assessment, or other means.  
Students in the pre-licensure Bachelor of Science in Nursing programs must complete at least 52% of their program requirements at Rasmussen University, and no more than 48% may be completed via transfer credits, course waivers, credit by examination, self-directed assessment, or other means.
  5. Students in Master of Science in Nursing programs may fulfill up to 12 Core program credits with eligible transfer credit.
  6. Students in the Nursing Post-Graduate Certificate (non-Nurse Practitioner) programs must complete 100% of their program requirements at Rasmussen University.
  7. Students in the Nursing Post-Graduate Certificate-Nurse Practitioner programs may fulfill up to 12 Core credits with eligible transfer credit.
  8. Students in Doctor of Nursing Practice programs may fulfill up to 12 Core credits as transfer credit based on eligible previously completed coursework plus up to 15 Practicum credits (up to 450 hours) as Course Waiver transfer credit based on eligible previously completed transfer credit. A maximum of 27 credits may be fulfilled with transfer credit.
  9. Students in the Law Enforcement Associate's degree program with a conferred Associate's or Bachelor's degree in an approved program from a certified Minnesota Peace Officer Standards and Training (MN POST) Board institution must complete at least 25% of their program requirements with Rasmussen University, and no more than 75% may be completed via transfer credits, course waivers, credit by examination, self-directed assessment, or other means.
- The Academic Unit awards quarter credits in whole numbers. One semester credit is equivalent to 1.5 quarter credits. The calculated number is rounded down to the nearest whole number. Transfer credits based on a different unit of credit than quarters will be subject to conversion prior to being transferred.
  - International transcripts must be evaluated by an approved Association of International Credential Evaluators, Inc. (AICE-eval.org) or National Association of Credential Evaluation Services® (NACES.org) member to determine if the student's credit transfer is equivalent to the Academic Unit's coursework. Transcripts from institutions located in U.S. Territories and Commonwealths that are accredited by an accreditor recognized by the U.S. Department of Education require an evaluation from an approved credential evaluation service provider only when the transcript is not written in the English language. The student is responsible for the cost of the evaluation.
  - Transfer credit is evaluated based on the program in which the student is applying for or is currently enrolled in.

- Credits earned at the Academic Unit will be transferred directly from one academic unit campus to another. Only the courses that are applicable to the current program will be posted or calculated.
- See the [Satisfactory Academic Progress Policy](#) to understand how transferred credits from institutions other than the Academic Unit and prior learning assessments including test-outs, self-directed assessment, and course waivers impact Cumulative GPA and other Satisfactory Academic Progress standards in the student's program of enrollment and progress toward program completion.
- Courses for which a student has received official transfer credit will be listed on the student's transcript with a Transfer (TR) designation.
- Courses for which a student has received credit by examination or self-directed assessment will be listed on the student's transcript with a Test-Out (TO) designation.
- Courses for which a student has received credit through waiver will be listed on the student's transcript with a Course Waiver (CW) designation.
- Potential transfer credits that were assessed at the time of enrollment pending the receipt of an official transcript and still remain at the end of the student's program, when all other course requirements have been passed, will be rescinded, and the student will need to complete the program requirements in order to graduate. Failure to successfully complete all required coursework or submit official transcripts by the end of their program will result in the student being withdrawn.
- When courses are not accepted for transfer, a student may file an appeal through the following process:
  1. The student completes an appeal form. Supplemental information such as a syllabus, course description, or text may be required.
  2. The information will be submitted to the Transfer Credit Appeal Committee for review.
  3. The student will be notified of the decision.

### Graduation Rates, Demographic Data - Annual Consumer Disclosure

**Graduation Rates** at the Rasmussen University academic unit are reported to federal agencies by state. The following rates are the most recent disclosures provided under the **Student Right to Know Act**:

| Florida | Illinois | Minnesota | North Dakota | Wisconsin | Kansas |
|---------|----------|-----------|--------------|-----------|--------|
| 38%     | 46%      | 42%       | 50%          | 29%       | 53%    |

**Graduation Rate Calculation** The rates above are based on a calculation that includes **only “full-time, first-time” students who enrolled at Rasmussen University in 2019**. This cohort is measured at six years to determine the percentages shown as specified in federal regulations. Students who have **previously attended another postsecondary institution**, or who began their studies on a **part-time basis** are excluded from this rate. **At Rasmussen University, a small percentage of students, as few as 15%, are considered “full-time, first-time”** for purposes of calculating the rates shown above.

For additional details, including **student body diversity**, retention **rates and graduation rates broken down by gender as well as racial/ethnic groups**, please see the information provided below, and visit the **U.S. Department of Education’s National Center for Education Statistics College Navigator** at <https://nces.ed.gov/collegenavigator/>. Outcome measures, including details of degree/certificate-seeking undergraduate students who are part-time attending and non-first-time students, and for

students receiving Pell Grants and for those not receiving Pell Grants can be found in our listings on the Navigator.

Another source of information is the [U.S. Department of Education's College Scorecard](#). Information about **outcomes** and the percentage of students receiving Pell Grants can be viewed here as well. The listings for Rasmussen University are delineated by state on the College Scorecard site, for example, "Rasmussen University – Florida" can be found here: <https://collegescorecard.ed.gov/school/?138309-Rasmussen-University-Florida>

#### Undergraduate Student Attendance Status

|                  |     |
|------------------|-----|
| <b>Full-Time</b> | 48% |
| <b>Part-Time</b> | 52% |

#### Undergraduate Student Age

|                     |     |
|---------------------|-----|
| <b>24 and Under</b> | 20% |
| <b>25 and Over</b>  | 80% |

#### Undergraduate Student Gender

|                |     |
|----------------|-----|
| <b>Male</b>    | 13% |
| <b>Female</b>  | 83% |
| <b>Unknown</b> | 4%  |

#### Undergraduate Student Body Diversity

|                                                  |     |
|--------------------------------------------------|-----|
| <b>Hispanic/Latino</b>                           | 15% |
| <b>American Indian or Alaska Native</b>          | <1% |
| <b>Asian</b>                                     | 3%  |
| <b>Black or African American</b>                 | 34% |
| <b>Native Hawaiian or Other Pacific Islander</b> | <1% |
| <b>White</b>                                     | 32% |
| <b>Two or more races</b>                         | 3%  |
| <b>Race and ethnicity unknown</b>                | 13% |

For information regarding Rasmussen University **program costs**, **required credits** and **program length**, please see the following:

- **Catalog:** <https://catalog.apus.edu/rasmussen/>
- **Tuition Estimator:** <https://www.rasmussen.edu/tuition/>
- **Net Price Calculator:** <https://npc.collegeboard.org/student/app/rasmussen>
- **Financial Aid Cost of Attendance:** <https://www.rasmussen.edu/cost-of-attendance>

#### Clery Act

**The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**, originally known as the Campus Security Act, mandates that colleges and universities disclose information about certain categories of crimes that are committed on and around their campuses. The Clery Act, enacted by Congress and

signed into law by President George H. W. Bush in 1990, was championed by Howard and Connie Clery after their daughter Jeanne was murdered at Lehigh University in 1986.

**Campus Security and Awareness** is a top priority at Rasmussen University. As part of the campus crime prevention plan, the institution provides staff and faculty training in the prevention of crime, sexual harassment/violence and alcohol/drug abuse, and provides students with resources and information regarding security and crime statistics as required by the Clery Act. In addition, **each Campus Executive Director presents information regarding these important topics at every quarterly orientation session.**

### **Reporting a Crime**

All instances of a suspected crime occurring on Rasmussen property should be directed to the Campus Executive Director as soon as possible after the occurrence of the suspected crime. If the Campus Executive Director is not on site or unavailable, please report the incident to the Dean or Director of Admissions. Information related to the suspected crime will be reported immediately, as required under school policy, to the appropriate law enforcement authorities. Rasmussen University does not employ licensed or pastoral counselors. Any information reported to a Rasmussen University official will be held in confidence at the victim's or witness's request unless disclosure is otherwise mandated by law.

### **Response to a Reported Crime**

School officials and administrators **will notify appropriate law enforcement upon being informed of a suspected crime.** Non-emergency notifications will be made through the Campus Executive Director. Emergency notifications and any suspected crime requiring immediate investigation will be reported directly to the local police department. A record of all reported crimes will be maintained in the office of the Campus Executive Director. **School officials will notify the students and employees of Rasmussen University regarding the occurrence of a reportable crime within 48 hours.** This notification will be sent via email to all employees and students whenever deemed necessary.

Information specific to Campus Safety and Security can also be found online via the **Campus Safety and Security**

**Data Analysis Cutting Tool** <https://ope.ed.gov/campussafety> which is published by the Office of Postsecondary Education of the U.S. Department of Education.

### **Policy Regarding Access to Facilities**

Only students, prospective students, employees, invited guests, and community members with official school business are allowed on the campus premises. Other individuals will be asked to leave and, if necessary, will be escorted to an exit by school personnel.

### **Emergency Response and Evacuation Procedures**

In the event of emergency, students, faculty, and staff are to **follow instructions from local emergency personnel. If evacuation of the campus is necessary, the fire alarm will be activated, and all students will be asked to leave the building. Disabled students requiring assistance during an evacuation should proceed to the nearest stairwell and wait for assistance from the fire department. If a campus lockdown is necessary, the campus door will be closed and locked from the inside, the lights turned off and students and faculty will position themselves in the classroom so that they are not visible from doors or windows.** If a situation warrants that students enroute to a campus cannot enter the campus, Rasmussen University will coordinate with local police to restrict access to the campus and will attempt to contact students via email and telephone. If an emergency occurs on campus that involves an immediate threat to the health or safety of students or staff (whether due to crime, natural disaster, or any other unsafe condition), the Academic Unit will contact students via email and other available means to

provide notice of the threat as soon as possible after the Academic Unit receives confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

The **law enforcement authority on every campus is the local police department**. Rasmussen University officials have the authority to contact the local law enforcement authorities to request assistance in preventing or reacting to a crime within the immediate vicinity of school facilities. The Academic Unit is authorized to detain suspected criminal offenders for the local authorities. **Campus Executive Directors are to be considered the security authority on campus** and have the authority to detain criminals when it is safe to do so but they are not authorized to make an arrest. The officials at Rasmussen University have a strong working relationship with the local, county and state authorities and work in partnership to offer students and employees the safest possible environment. Rasmussen University has entered into a Memorandum of Understanding with local law enforcement agencies for each Minnesota campus, in order to coordinate responses to incidents of sexual violence. See Minn. Stat. § 135A.15 subd.4.(a).

**Students and school employees are encouraged to be aware that they are responsible for their own security and the security of others and are encouraged to report crimes** to the appropriate school personnel and law enforcement authorities.

School officials, and the local authorities are available to discourage crime on campus and assist crime victims, but individuals should be aware that **the best prevention for crime is to avoid high risk/potentially unsafe situations**. The following simple guidelines can help individuals decrease the potential of being victimized:

1. Do not leave personal items unattended or out of your sight.
2. Do not carry expensive items or larger than necessary amounts of cash.
3. Minimize time spent alone in isolated areas.
4. Know where and how to obtain assistance if you need it.
5. Safety in numbers - **If you have a concern for your personal safety while on campus, notify the Front Desk and an escort will be provided for you.**
6. **Report suspicious and unusual activity** to the Campus Executive Director. The Campus Executive Director will immediately pass along this information to the appropriate authorities if appropriate. (If the Campus Executive Director is not on site or unavailable, please report the incident to the Dean or Director of Admissions.)
7. **Lock your car** and take the keys with you.

### **Distribution of Security and Crime Information**

Information regarding campus security procedures and crime occurrences on record is updated prior to **October 1<sup>st</sup> each year** and posted on the bulletin board in each student lounge. The Campus Executive Director is responsible for collecting details for the crime statistics report. Statistics from the local, county and state police are collected and compiled for distribution each year. All incident reports filed are voluntary and are kept confidential in nature. Current information is available to anyone upon request. Additionally, information about crime statistics can be found online via the U.S. Department of Education's Campus Safety and Security Data Analysis Tool: <https://ope.ed.gov/campussafety/#/>.

### **Sex Offender Registry**

In accordance with the Campus Sex Crimes Prevention Act, information regarding registered sex offenders can be found on the **Dru Sjodin National Sex Offender Public Website** at <https://www.nsopw.gov/>. State-specific sex offender search tools for states with Rasmussen University campuses are listed here:

- **Florida:** <https://offender.fdle.state.fl.us/offender/sops/offenderSearch.jsf>
  - Miccosukee Tribe of Indians of Florida, <https://miccosukeetribe.nsopw.gov/>
- **Illinois:** <https://isp.illinois.gov/Sor>
- **Kansas:** <https://www.kbi.ks.gov/registeredoffender/>
  - Iowa Tribe of Kansas and Nebraska, <https://iowatribe.nsopw.gov/>
  - Prairie Band Potawatomi Nation, <https://pbpnation.nsopw.gov/>
- **Minnesota:** <https://coms.doc.state.mn.us/PublicRegistrantSearch/>
  - Bois Forte Band of Chippewa, <https://boisforte.nsopw.gov/>
  - Red Lake Band of Chippewa Indians, <https://redlake.nsopw.gov/>
- **North Dakota:** <https://sexoffender.nd.gov/offender/search>
  - Spirit Lake Tribe, <https://spiritleake.nsopw.gov/>
  - Standing Rock Sioux Tribe, <https://srst.nsopw.gov/>
  - Three Affiliated Tribes, <https://mhanation.nsopw.gov/>
  - Turtle Mountain Band of Chippewa Indians, <https://tmbci.nsopw.gov/>
- **Wisconsin:** <https://appsdoc.wi.gov/public>
  - Menominee Indian Tribe of WI, <https://metp.menominee-nsn.gov/SORN/Disclaimer.aspx>

Please contact your Campus Executive Director with any requests for additional information.

### Monitoring and Recording of Criminal Activity

All **reported crimes and other security issues are to be directed to the Campus Executive Director** for entry into the official school security log. Statistics are gathered from the local authorities to provide to students, employees, government agencies, and other interested parties upon request. Information is **compiled and reported using the definitions of the Federal Bureau of Investigation's Uniform Crime Reporting System**, Hate Crime Data Collection Guidelines and the Training Guide for Hate Crime Collection. This information is reported electronically to the Department of Education in the annual security report which is due October 1 of each year and contains the required crime statistics for the three calendar years preceding the year in which the report is disclosed.

| <b>2026 Clery Act Report of Crime Statistics for all Rasmussen University part of American Public University System Locations</b><br>See bottom of table for location identifier key<br><i>Please note that this data represents alleged criminal activity and unless specifically designated does not constitute arrests or convictions.</i> |                          |      |      |      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------|------|------|
| Category                                                                                                                                                                                                                                                                                                                                      | Clery Geography Location | 2023 | 2024 | 2025 |
| <b>Murder</b>                                                                                                                                                                                                                                                                                                                                 | On Campus                | 0    | 0    | 0    |
|                                                                                                                                                                                                                                                                                                                                               | Public Property          | 0    | 0    | 0    |
| <b>Negligent Manslaughter</b>                                                                                                                                                                                                                                                                                                                 | On Campus                | 0    | 0    | 0    |
|                                                                                                                                                                                                                                                                                                                                               | Public Property          | 0    | 0    | 0    |

|                                                                |                                 |                        |              |             |
|----------------------------------------------------------------|---------------------------------|------------------------|--------------|-------------|
| <b>Non-Negligent Manslaughter</b>                              | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Sexual Assault (Rape, Fondling, Incest, Statutory Rape)</b> | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Robbery</b>                                                 | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | <b>1-FTM<br/>1-MOK</b> | 0            | 0           |
| <b>Aggravated Assault</b>                                      | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Burglary</b>                                                | On Campus                       | 0                      | <b>1-EAG</b> | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Motor Vehicle Theft</b>                                     | On Campus                       | 0                      | <b>1-STC</b> | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Arson</b>                                                   | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Bias/Hate Crimes</b>                                        |                                 |                        |              |             |
| <b>Category</b>                                                | <b>Clery Geography Location</b> | <b>2023</b>            | <b>2024</b>  | <b>2025</b> |
| <b>Larceny-Theft</b>                                           | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Simple Assault</b>                                          | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Murder/Non-Negligent Manslaughter</b>                       | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Negligent Manslaughter</b>                                  | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Rape</b>                                                    | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Fondling</b>                                                | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Incest</b>                                                  | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Statutory Rape</b>                                          | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Robbery</b>                                                 | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Aggravated Assault</b>                                      | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Burglary</b>                                                | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Motor Vehicle Theft</b>                                     | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Arson</b>                                                   | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |
| <b>Intimidation</b>                                            | On Campus                       | 0                      | 0            | 0           |
|                                                                | Public Property                 | 0                      | 0            | 0           |

|                                                                                                                                                                                    |                                 |             |             |             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-------------|-------------|-------------|
| <b>Vandalism/Destruction/Damage</b>                                                                                                                                                | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| <b>Violence Against Women Act</b>                                                                                                                                                  |                                 |             |             |             |
| <b>Category</b>                                                                                                                                                                    | <b>Clery Geography Location</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> |
| <b>Domestic Violence</b>                                                                                                                                                           | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| <b>Dating Violence</b>                                                                                                                                                             | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| <b>Stalking</b>                                                                                                                                                                    | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| <b>Disciplinary Action</b>                                                                                                                                                         |                                 |             |             |             |
| <b>Category</b>                                                                                                                                                                    | <b>Clery Geography Location</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> |
| Liquor Law Violation                                                                                                                                                               | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| Drug Abuse Violation                                                                                                                                                               | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 1-OCA       | 0           | 0           |
| Weapons Violation                                                                                                                                                                  | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| <b>Arrests on Campus</b>                                                                                                                                                           |                                 |             |             |             |
| Weapons: carrying, possessing, etc.                                                                                                                                                | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| Drug Abuse violations                                                                                                                                                              | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| Liquor Law violations                                                                                                                                                              | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| <b>Disciplinary Referrals</b>                                                                                                                                                      |                                 |             |             |             |
| <b>Category</b>                                                                                                                                                                    | <b>Clery Geography Location</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> |
| Liquor Law Violation                                                                                                                                                               | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| Drug law Violation                                                                                                                                                                 | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| Weapons Violation                                                                                                                                                                  | On Campus                       | 0           | 0           | 0           |
|                                                                                                                                                                                    | Public Property                 | 0           | 0           | 0           |
| <b>Campus Identifiers:</b><br><b>EAG</b> = Eagan, MN<br><b>FTM</b> = Fort Myers, FL<br><b>MOK</b> = Mokena/Tinley Park, IL<br><b>OCA</b> = Ocala, FL<br><b>STC</b> = St. Cloud, MN |                                 |             |             |             |

**Clery Act Crime Data Note 1:** No crimes were reported for the following locations: **Florida:** Central Pasco, North Orlando, Orlando, Tampa/Brandon. **Illinois:** Aurora/Naperville, Romeoville/Joliet, Rockford. **Kansas:** Kansas City/Overland Park, Topeka. **Minnesota:** Bloomington, Hennepin/Anoka, HERO Center, Lake Elmo/Woodbury (consolidated into Eagan in 2023), Mankato, Moorhead. **North Dakota:** Fargo. **Wisconsin:** Green Bay, Wausau.

**Clery Crime Data Note 2:** No bias/hate crimes occurred in 2023, 2024 or 2025 as detailed above. As such, no actual or perceived bias by the victim, including Race, Gender, Gender Identity, Religion, Sexual Orientation, Ethnicity, National Origin or Disability could be categorized and included in this report.

**Clery Crime Data Note 3:** The Rasmussen University academic unit has no “Non-campus buildings and property” as defined under Clery Act Geography. All buildings owned or controlled by the System are counted under the “On Campus” and “Public Property” definitions and crime statistics are attributed as such. There are also no “non-campus locations of student organizations for the Rasmussen academic Unit.”

### **Emergency Notification and Timely Warnings**

An “emergency notification” as notification to the campus community that an immediate or imminent threat, such as a fire, gas leak, or terrorist incident, has occurred. If any such threat arises to the safety or health of our students or employees, Rasmussen University will follow our emergency notification procedures to provide a warning in an effective and time-sensitive manner.

A “timely warning” is an alert to the Academic Unit community regarding incidents that are considered a serious and continuing threat to students and employees. In the event of such an occurrence, Rasmussen University officials will work with state and local law enforcement to stay informed regarding events that may require a timely warning or other action. The decision to notify segments of the Academic Unit community will be based on the type and severity of the threat and will be made in consultation with local law enforcement authorities when possible. The Campus Executive Director is primarily responsible for carrying out such procedures, however the Dean and Director of Admissions at each campus are also responsible.

### **Clery Geography**

**Under the Clery Act, the term “Campus” is defined as:**

- 1) Any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes; and
- 2) Any building or property that is within or reasonably contiguous to the institution that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

**Under the Clery Act, the term “Public Property” is defined as:**

- 1) All public property including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

For the Rasmussen academic unit, the above definitions include our campus buildings and property, including privately managed parking lots. There are some nuances and exceptions for multi-tenant buildings such as our campuses in Rockford, IL and Bloomington, MN where the parking lot is not immediately adjacent, but for all intents and purposes the “campus” and “public property” definitions

above apply and any crimes occurring within the defined areas are included in this report. If any question exists regarding the location/Clery Geography category, the Rasmussen academic unit takes the cautious approach and reports the crime.

While withholding as confidential the names and other identifying information of victims, as defined in section 40002(a) (20) of the Violence Against Women Act of 1994, ([42 U.S.C. 13925\(a\)\(20\)](#)) Rasmussen University will provide warnings to our University community if the following crimes occur, to aid in the prevention of further or future crimes:

1. Criminal homicide
  - Murder and non-negligent manslaughter
  - Negligent Manslaughter
2. Sex Offenses
  - Rape
  - Fondling
  - Incest
  - Statutory rape
3. Robbery
4. Aggravated assault
5. Burglary
6. Motor vehicle theft
7. Arson
8. Arrests and referrals for disciplinary actions, including:
  - Arrests for liquor law violations, drug law violations, and illegal weapons possession
  - Persons not included in [34 CFR 668.46\(c\)\(1\)\(ii\)\(A\)](#) who were referred to campus disciplinary action for liquor law violations, drug law violations, and illegal weapons possession
9. Hate crimes, including:
  - The number of each type of crime in [34 CFR 668.46\(c\)\(1\)\(i\)](#) that are determined to be hate crimes
  - The number of the following crimes that are determined to be hate crimes:
    - Larceny-Theft
    - Simple assault
    - Intimidation
    - Destruction/Damage/Vandalism of Property
10. Dating violence, domestic violence, and stalking as defined in [34 CFR 668.46\(a\)](#)

The Clery Act defines Hate Crimes as “***a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim***”. According to the Clery Act the **categories of bias include Race, Gender, Gender identity, Religion, Sexual orientation, Ethnicity, National Origin, and Disability**. For the purposes of this paragraph, the categories of bias include the victim’s actual or perceived.

The **Family Educational Rights and Privacy Act (FERPA)** affords students certain rights with respect to their education records. These rights include:

1. ***The right to inspect and review the student’s education records within 45 days of the day the institution receives a request for access.***([34 CFR § 99.10\(b\)](#)) Students should submit to the Campus Executive Director, Academic Advisor, or other appropriate official, a written request that identifies the record(s) they wish to inspect. The institution will make arrangements for access and notify the

student of the time and place where the records may be inspected.

2. **The right to request the amendment of the student's educational records** that the student believes is inaccurate/ misleading. Students may ask the institution to amend a record that they believe is inaccurate or misleading. The written request to the Campus Executive Director must clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the institution decides not to amend the record as requested by the student, the institution will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. **The right to consent to disclosures of personally identifiable information** contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the institution in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the institution has contracted (such as an attorney, auditor, or collection agent); or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. **The right to disclose – without the written consent or knowledge of the student or parent – personally identifiable information from the student's education records to the Attorney General of the United States or to his/her designee** in response to an ex parte order in connection with the investigation or prosecution of terrorism crimes specified in 18 U.S.C. 2332b (g) (B) and 18 U.S.C. 2331. In addition, the institution is not required to record the disclosure of such information in the student's file. Further, if the institution has provided this information in good faith in compliance with an ex parte order issued under the amendment it is not liable to any person for the disclosure of this information.
5. **The right to disclose – without the written consent or knowledge of the student or parent – information from a student's education records in order to comply with a lawfully issued subpoena or court order in three contexts.**
  - a. **Grand Jury Subpoenas** – The institution may disclose education records to the entity or persons **designated in a Federal Grand Jury Subpoena**. In addition, the court may order the institution not to disclose to anyone the existence or context of the subpoena or the institution's response.
  - b. **Law Enforcement Subpoenas** – The institution may disclose education records to the entity or persons designated in **any other subpoena issued for a law enforcement purpose**. As with Federal Grand Jury Subpoenas, the issuing court or agency may, for good cause shown, order the institution not to disclose to anyone the existence or contents of the subpoena or the institution's response. Neither notification requirements nor recordation requirements apply.
  - c. **All Other Subpoenas** – The institution may disclose information pursuant to any other court order or lawfully issued subpoena only if the school makes a reasonable effort to notify the parent or eligible student of the order or subpoena in advance of compliance, so that the parent or student may seek protective action. The institution will record all requests for information from a standard court order or subpoena.
6. **The right to disclose – without the written consent or knowledge of the student or parent – information in education records to appropriate parties in connection with an emergency, if knowledge of the information is necessary to protect the health and safety of the student or other individuals.** Imminent danger of students or others must be present.

Note: Rasmussen University only discloses personally identifiable information from an education

record to appropriate parties in connection with an emergency **if knowledge of the information is necessary to protect the health or safety of the student or other individuals.**

7. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-5920  
Phone: 1-800-USA-LEARN (1-800-872-5327)

### Directory Information

Information that is not considered under FERPA to be harmful or an invasion of privacy if disclosed is referred to as directory information. FERPA allows each institution to decide what it deems to be directory information. As indicated above, American Public University System may disclose “directory information” without a student’s consent, unless the student has requested that their “directory information” not be shared.

American Public University System designates the following categories of information as “directory information”:

- Name
- Date of Birth
- Address – City, State, and Country of Residence (ONLY)
- Date of Attendance
- Degrees, honors (including Dean's and President's Lists), and awards received
- System-issued email address
- Personal email address
- Major or Area of Study
- Most recent educational agency or institution attended
- Participation in officially recognized activities
- Photographic or videotaped image
- Projected Conferral Date (if available)
- Registration Status (Full-time, Part-time, or Not Currently Enrolled)

### Directory Information Block

A student has the right to request a directory information block that would prohibit the system from disclosing information without their written consent. To request a directory information block, contact the Registrar’s office for the respective academic unit by contacting the following:

- Rasmussen University – Students may log into the Rasmussen Student Portal with their username and password and modify their preferences.

### Drug and Alcohol-Free School Policy

Rasmussen University is committed to providing positive, **safe, alcohol and drug-free environment** for our students and employees that is conducive to learning. The policy and program detailed below is rooted in the Academic Unit’s **concern for the safety, health and welfare of our students, employees, families, and the communities we serve.** In accordance with the Drug-Free Schools and Communities Act Amendments

of 1989, 34 CFR Part 86, Rasmussen University is **hereby declared a drug- and alcohol-free university and workplace**, and the Academic Unit will make a good faith effort to maintain a drug-free University through implementation of policy and programs.

Students, faculty and staff are prohibited from the **unlawful use, possession, manufacture, and distribution of controlled substances and alcohol in all facilities** owned, leased and/or controlled by the Academic Unit, including **campuses, office buildings and grounds**. In addition, this prohibition applies to **students, faculty and staff** while participating in **education-related activities such as clinical, externship and practicum experiences**.

Students and employees **must not show up for school or work drunk, hung-over, or otherwise affected by drugs or alcohol**. Alcoholic beverages meant for human consumption cannot be stored anywhere on campus, including in student and employee lounges. Students who violate this policy will be **subject to disciplinary action up to and including dismissal from the Academic Unit**. Employees who violate this policy may be **subject to disciplinary action up to and including suspension or termination of employment**. Additionally, it is important to note that students and employees must accept their responsibility to obey all federal and local laws, including those governing alcohol and drug use, possession and sale, and those that prohibit underage drinking.

Students involved with drugs could **lose their eligibility for financial aid** to fund their education. Further, they could also be denied other federal benefits such as disability, retirement, health, welfare, and Social Security. **Finally, a record of a felony or conviction in a drug-related crime may prevent a person from attaining employment in certain career fields.**

As a condition of enrollment, students must abide by the terms of this policy or **the Academic Unit may take one or more of the following actions within 30 days with respect to any student who violates this policy by:**

1. Reporting the violation to law enforcement officials.
2. Taking appropriate disciplinary action against such students, up to and including expulsion or termination of enrollment.
3. Requiring such student to participate in a substance abuse rehabilitation program approved for such purposes by a federal, state, local health, law enforcement, or other appropriate agency.

Storage of alcohol in private motor vehicles, unless prohibited by state or local statute, is not prohibited. Moderate and legal consumption of alcohol at off-site events sponsored or organized by the Academic Unit during non-work hours by employees is not prohibited.

Drugs and alcohol are **highly addictive and injurious to the person and can cause harmful effects to virtually every aspect of a person's life, i.e., relationships, family, job, school, physical, and emotional health**. People who use drugs and alcohol may lose their sense of responsibility, become restless, irritable, paranoid, depressed, inattentive, anxious, or experience sexual indifference, loss of physical coordination and appetite, go into a coma, experience convulsions, or even death.

People who **abuse drugs and alcohol face not only health risks, but often lose their ability to function in their personal and professional lives** as well. Some examples of this are a hangover, or a feeling of being "burned out", being preoccupied with plans for the next drink, or "high" or slowed reflexes that can be especially dangerous while driving. Common warning signs that could indicate someone is having

trouble with drugs or alcohol:

- *inability to get along with family or friends*
- *resistance to discipline at home or school*
- *uncharacteristic temper flare-ups*
- *getting into a “slump” at work or school*
- *increased “secret” type behavior*
- *increased borrowing of money*
- *abrupt changes in mood or attitude*
- *a complete set of new friends*

If you observe a classmate or coworker who displays any concerning behavior such as those listed above, please notify campus leadership (Campus Executive Director, Dean or Director of Admissions) or an Academic Unit administrator.

Consistent with our commitment to a drug and alcohol-free environment, **Rasmussen University prohibits:**

- The **presence of students or employees on campus or off campus at activities sponsored by the University** while under the influence of intoxicants, drugs or any other controlled substances.
- The **illegal use, possession, manufacture, distribution or trafficking of intoxicants, illegal drugs, or controlled substances in any amount, in any manner, or at any time** on Rasmussen University campuses or off campus at activities sponsored and controlled by the Academic Unit.

Rasmussen University reserves the right to:

- Discipline students, **including dismissal, for felony convictions regarding illegal use, possession or trafficking of drugs.**
- Take disciplinary action against students who violate this policy. Students **may be suspended or dismissed pending the outcome of an investigation** regarding compliance with this policy.

### **Drug and Alcohol Abuse Prevention Program**

The Drug and Alcohol Abuse Prevention Program at Rasmussen University utilizes a targeted approach to help prevent alcohol and drug-related problems for our population of students, **whether they attend courses online or on-campus.** The primary elements of our program are detailed below and with each element designed to **reduce the illegal and high-risk use of alcohol and illicit drugs**, and to **prevent or reduce the negative impact** to our population of **students, employees, and our local communities**, and to ultimately keep them safe.

- **Providing Education/Increasing Awareness**
  - Rasmussen will work to identify training opportunities/resources for students and employees.
- **Prohibiting alcohol and alcohol advertisement on our campuses**
  - No promotional materials that either overtly or subtly promote alcohol or drugs, including tobacco or e-cigarettes are allowed on Rasmussen University campuses or offices.
- **Promoting alcohol-free social options and events**
  - As local events are planned by campus leaders, staff and faculty, Rasmussen University will make efforts for them to be **alcohol-free**, or at minimum to **include alcohol-free alternatives** so attendees are able to avoid the temptation of alcohol but still participate fully.

- **Maintaining an up-to-date list of resources for students, faculty and staff**
  - Rasmussen University will **publish and maintain a list of resources** that are available to those who are affected by drug and alcohol use.
  - The resources will be available in a central repository developed and maintained by the University on our “guides” website:
  - <https://guides.rasmussen.edu/studentlife>
  - <https://guides.rasmussen.edu/DAAP>
- **Full time employees and members of their household** have work/life support services and wellness resources offered by our benefits provider. **Please contact Human Resources for details.**

The program described above is reviewed on a biennial basis to determine its effectiveness. Reviews are conducted by a task force that includes employees and leaders across the Academic Unit, including Office of Student Affairs, Campus Leadership, Compliance and Human Resources. The most recent review was conducted May 14, 2024. One topic for a future review will be to determine whether students should be required to complete an online education course such as AlcoholEdu, and/or via a training vendor.

The “Drug and Alcohol-Free School Policy” is included in the annual disclosure memo that is distributed to students and available to incoming students and all employees as noted at the beginning of this memo.

## TITLE IX

Title IX of the Education Amendments of 1972 **protects students and employees of educational institutions from discrimination based on sex** and is **at the heart of efforts to create gender equitable schools**. The law requires educational institutions to maintain policies, practices and programs that do not discriminate against anyone based on sex. Title IX states: ***“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”***

Rasmussen University **takes our responsibilities under Title IX, the Clery Act and the Violence Against Women Act seriously. We condemn and expressly prohibit sexual assault, domestic violence, dating violence, sexual harassment, and stalking.** The Academic Unit will **comply with all applicable statutes relating to nondiscrimination** and will **investigate allegations of discrimination**. The complete Rasmussen University Title IX and Policy against Sexual Misconduct is included below, and can be found in the University Catalog/Addendum at: <https://www.rasmussen.edu/degrees/course-catalog/>

The Academic Unit maintains **information and resources regarding Sexual Misconduct and Title IX** at <https://www.rasmussen.edu/student-experience/title-ix/>. This page contains information on Victim’s/Survivor’s rights, Law Enforcement Resources, Medical Facilities (forensic exams), Victim’s/Survivor’s Support and Advocacy Resources, and an online reporting system where complaints can be submitted anonymously.

Students and employees with questions, concerns or complaints related to gender discrimination, sexual harassment or assault should contact the **Rasmussen University Title IX Coordinator or Deputy Title IX Coordinator listed below:**

**Tracy Tepley, Title IX Coordinator**  
[titleix@rasmussen.edu](mailto:titleix@rasmussen.edu)

**Kate Zak, Deputy Title IX Coordinator**  
[titleix@rasmussen.edu](mailto:titleix@rasmussen.edu)

Additional contacts are listed in the policy below, and additional information regarding Title IX can be found here:

- **U.S. Department of Education, Office for Civil Rights, Title IX and Sex Discrimination**  
[https://www2.ed.gov/about/offices/list/ocr/docs/tix\\_dis.html](https://www2.ed.gov/about/offices/list/ocr/docs/tix_dis.html)
- **U.S. Department of Justice, Overview of Title IX**  
<https://www.justice.gov/crt/title-ix-education-amendments-1972>

In our efforts to **prevent dating violence, domestic violence, sexual assault and stalking**, every new student is **encouraged to complete our Title IX training** within the first 10 days of the term. Each student is **also asked to complete the training again every 12 months while enrolled**.

New students are notified in the welcome video from their Campus Executive Director, and a notification banner also appears in the student portal until they have completed the training. Additionally, email prompts are sent to remind students to complete the training on days 2, 7, and 10 of the term.

### **Hazing Reporting and Prevention**

At Rasmussen University, hazing in any form is strictly prohibited. It is fundamentally at odds with our mission and values and will not be tolerated under any circumstances. The Anti-Hazing policy applies to all students, employees, and third parties associated with any student organization or institutional program, whether officially recognized or not. Every member of our community shares responsibility in creating a safe, inclusive, and respectful environment, free from hazing.

Hazing is defined as: *“Any intentional, knowing, or reckless act committed against a person, regardless of their willingness to participate, that occurs during initiation, affiliation, or maintenance of membership in a student organization and causes or creates a risk of physical or psychological injury above the reasonable risk encountered at the institution of higher education or the organization.”*

Details, including hazing prevention trainings and resources, and a method to report any incident of hazing is located here: <https://www.rasmussen.edu/student-experience/anti-hazing-policy/>

### **Campus Hazing Transparency Reports (CHTR)**

In compliance with applicable laws and in the spirit of transparency, the university publishes reports of hazing violations. These reports are updated regularly and remain available for public viewing for at least five years.

[View the Campus Hazing Transparency Report here](#)

### **Voter Registration**

In compliance with the requirements of the U.S. Department of Education, Rasmussen University encourages all students who are citizens of the United States to participate in **Voter Registration** if it is required in the student’s state. Each campus reminds students either via email regarding the need to register for voting as required or through display of physical information in conjunction with the campus Learning Center, or both. Additional information, including **links to voter registration sites** can be found here: <https://guides.rasmussen.edu/constitutionday/vote>

## Constitution/Citizenship Day

Rasmussen University supports a national commitment by educational institutions across the country to celebrate **Constitution Day**. Please check your email and watch for a related event on campus and online regarding this historic and important day. A historical look at this important day is provided below:

On September 17, 1787, **delegates to the Constitutional Convention** met in Philadelphia to sign the final version of the document they had created during the preceding four months, largely behind closed doors: The U.S. Constitution. (Fifty-five delegates attended the convention, however only thirty-nine actually signed the Constitution.) In addition to commemorating this momentous occasion, the day is intended to **“recognize all who, by coming of age or by naturalization, have become citizens.”**

The designation **originated 1940**, when Congress passed a joint resolution advising the President set aside the third Sunday in May for the **“public recognition of all who had attained the status of American citizenship”** with an original designation of, **“I Am an American Day.”**

In 1952 the **original resolution was repealed** by Congress and replaced with a new version that moved the date to September 17th. The new version also **shifted the primary focus from citizenship** to commemorating, **“the formation and signing of the Constitution”**, although the formal designation of “Citizenship Day” was retained. State and local governments as well as schools were urged to observe the day under the following guidance: **“for the complete instruction of citizens in their responsibilities and opportunities as citizens of the United States and of the State and locality in which they reside.”**

In 2004, at the urging of Senator Robert Byrd of West Virginia, Congress changed the designation of the day to its present iteration: **“Constitution Day and Citizenship Day”**.

For more information and resources, please see the following:

- U.S. Citizenship and Immigration Services:
  - <https://www.uscis.gov/citizenship/resources-for-educational-programs/constitution-day-and-citizenship-day>
- Library of Congress:
  - <https://www.loc.gov/classroom-materials/constitution-day-resources/>
- Rasmussen University Guide:
  - <https://guides.rasmussen.edu/constitutionday>

## Disability Services/Accommodations

The mission of Rasmussen University in disability support services is to create **an accessible higher-learning community** where students, regardless of permanent or temporary disability, **have an equal opportunity to participate fully in all aspects of the college experience** and ultimately **reach their academic goals**. Our objective is to provide **equity for disabled students**. Reasonable accommodations are accessible to qualifying disabled students across programs for use in all Academic Unit-related activities.

Rasmussen University recognizes the importance of the Americans with Disabilities Act of 1990 and the Rehabilitation Act of 1973. We **are committed to upholding the principles contained in both the spirit as well as the letter of law**. Rasmussen University **prohibits discrimination based on disability** and

encourages students to report inequity related to disability by connecting with the Accommodations Officer (AO) servicing your campus.

Students with disabilities are not required to self-disclose or register, although the Academic Unit encourages them to do so. Please note that accommodations requests can be completed online and over the phone, with no in-person meeting required. Additional information is available on **our Disability Services webpage**: <https://www.rasmussen.edu/student-experience/disability-services/>

### **Career Services**

Career Services at Rasmussen University offers a variety of self-service resources focused on job-search strategies, resume building, interviewing techniques and employer networking. The team engages upcoming graduates and alumni through a variety of webinars and video tutorials.

Students can visit the Student Portal to view our robust suite of online self-service resources and optimize their career planning and job-search process. Our dedicated team is ready to help students and alumni enter the competitive job market and plan for their future.

### **Gramm-Leach-Bliley Act (GLBA) Compliance**

The Gramm-Leach-Bliley Act (GLBA) requires all colleges and universities to notify students of measures it has undertaken to ensure the GLBA Safeguarding Rules which include developing, implementing, maintaining, and administering a comprehensive information security program.

Rasmussen University, in-and-through American Public Education, Inc., has implemented GLBA compliant Information Technology Standard Operating Procedures to ensure your information security – and meet requirements of the Family Educational Rights and Privacy Act. We encourage you to regularly review your Catalog and Student Handbook, the Rasmussen University website, and your email for updates. Additional information concerning information security can be found here: <https://www.rasmussen.edu/privacy-policy/>

### **Intellectual Property and Copyright Compliance Policy**

American Public University System requires all students, staff, and faculty to respect the rights of copyright holders and to comply with all applicable intellectual property laws.

Individuals found to be in violation of this policy are subject to civil and criminal liabilities associated with the federal copyright law and other applicable laws. Additionally, violations may result in the loss of IT resource use privileges or other penalties under System or Academic Unit policies up to, and including, dismissal.

Courses contain copyrighted resources created by the System or licensed from various third parties. All developed course materials, including patent, copyright, trade secret, and trademark rights in conjunction with enrollment are the property of the System. No materials, or any portion of the materials, may be copied or otherwise duplicated, distributed, or transferred to any other person or entity. The materials are for the use of System students; any other use violates this policy.

Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing and illegal downloading using System Information Technology (IT) resources is prohibited. The use of System IT resources to view inappropriate material or to visit sites which have been identified as facilitating the violation of copyright/intellectual property protections or other suspicious/illegal activity is prohibited.

Prohibited material could include, but is not limited to, pornographic images and illegal file sharing programs (such as the illegal downloading and sharing of music). Violations will result in the loss of network use privileges and possibly other penalties, up to and including dismissal.

Please see the Terms of Service for your Academic Unit for full details of our Digital Millennium Copyright Act (DMCA) Policy and contact information for our designated copyright agent:

**Rasmussen University**

[www.rasmussen.edu/terms-of-service/](http://www.rasmussen.edu/terms-of-service/)

For more information on Intellectual Property Law, please see: <https://www.congress.gov/crs-product/IF10986>, <https://guides.loc.gov/intellectual-property-law>. For Copyright Law details, please see: <https://www.copyright.gov/>, and <https://www.copyright.gov/circs/circ01.pdf>.

***A copy of this disclosure document can be obtained from your Academic Advisor or Campus Executive Director – please call, email or stop by. It is also available on our website at <https://www.rasmussen.edu/student-investment-disclosure/> and on the Student Portal at: <https://portal.rasmussen.edu/Pages/Annual-Disclosure.aspx>.***